

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
July 19, 2024

The board of directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood*	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary

All of the above were present, thus constituting a quorum.

Also present at the meeting were Charlie LaConti, a representative of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas, a representative of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Monica Pena, a representative of Utility Tax Service, LLC (the “District’s Tax Assessor”); and Jonathan Roach, Ray Arce, and Jessica Gentry, representatives of Roach & Associates, PLLC (the “District’s Attorney”). [*Remote Attendees]

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the approval of the regular meeting minutes of June 21, 2024. After no discussion, Director Covart motioned to approve the regular meeting minutes from June 21, 2024. Director Roundy seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. LaConti presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**. Director Covart inquired about the current interest rates for the District’s bonds and if they should be refinanced. Mr. LaConti noted that he does not recommend refinancing since the interest rates are currently high. After some discussion, Director Covart motioned to approve the Bookkeeper’s Report and authorize payment of invoices. Director Roundy seconded the motion, which passed unanimously.

TAX ASSESSOR’S REPORT

Ms. Pena presented the Tax Assessor’s Report; a copy is attached as **Exhibit “B”**. After some discussion, Director Covart motioned to approve the Tax Assessor’s Report and authorize payment of invoices. Director Dobbs seconded the motion, which passed unanimously.

ENGINEER'S REPORT

This item was deferred.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as "Exhibit C". Director Dobbs inquired about there not being a Boil Water notice for the recent storm. Mr. Maas noted that the District was never under a Boil Water notice. Then, Director Dobbs inquired if the new trial water meters would notify customers when a leak was detected. Mr. Maas advised that each customer can adjust the leak flows and volumes when they want to be notified. Mr. Arce said that once the new meters are installed in the District, instructions for the app can be posted on the District's website. Mr. Maas also noted that he can send an email alert and distribute door tags with the information.

Mr. Roach informed the Board that Best Trash submitted a proposal for storm debris pickup, offering a one-time fee of \$1,850 per truck clean-up for fences, tree debris, and items beyond heavy trash. Director Covart noted that Best Trash had offered to pick up furniture in case of a flood, but it was unnecessary. He further stated that this could be a helpful resource in the future. Director Dobbs stated that tree debris had been picked up on her street the previous day. Director Covart confirmed that Harris County had been collecting some of the tree debris in the area and noted the cost savings it provides for the District.

LAKEVIEW PARK MATTERS

Director Covart informed the Board that an oak tree fell on some fences in Lakeview Park, indicating that the Summerwood Homeowners Association would take care of it. He also suggested scheduling an Arbor Day or Earth Day event to plant a new tree. A discussion ensued regarding tree planting, Trees for Houston, and event dates.

SUMMERWOOD MATTERS

This item was discussed above.

SECURITY MATTERS

Mr. Arce confirmed that all Flock Safety cameras had been installed within Summerwood. A discussion ensued regarding the number of constables needed in the security agreement. Director Dobbs inquired about how the District could assist Summerwood with the tree removal. Director Roundy noted that the District should only pay for removing trees within its boundaries. Further discussion ensued regarding tree removal.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit “E”. Director Dobbs stated that a reminder about holiday trash pickup should be posted on the website. She further noted that Summerwood had sent out incorrect pickup dates for the District to the residents. Ms. Gentry confirmed that she would contact Summerwood and provide the correct information for holiday trash collection.

ATTORNEY’S REPORT

Mr. Roach noted that the District’s Attorney had ordered individual awards for the Directors for their 2023 Landscaping, Parks, & Trails award.

*EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.

The Board did not enter into executive session.

OPERATOR’S REPORT CONTINUED

After some discussion, Director Roundy motioned to approve Best Trash’s proposal of \$1,850 per truck for debris pickup and authorize Director Covart as the representative to approve the number of trucks needed. Director Hood seconded the motion, which passed unanimously.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on August 9, 2024, at 12:00 p.m. at the District Attorney’s office. After no further discussion, Director Dobbs motioned to adjourn the meeting. Director Hood seconded the motion, which passed unanimously.

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Approved this 9th day of August 2024.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SEAL)



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report