

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361**  
**Minutes of Meeting of Board of Directors**  
**August 9, 2024**

The board of directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs*	Assistant Vice President
Christopher D. Roundy	Secretary

All of the above were present, thus constituting a quorum.

Also present at the meeting were Charlie LaConti, a representative of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas, a representative of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields, a representative of BGE, Inc. (the “District’s Engineer”); Sara Caudle, a representative of Utility Tax Service, LLC (the “District’s Tax Assessor”); Jonathan Roach, Ray Arce, Jessica Gentry, and Jeffrey Blankenship, representatives of Roach & Associates, PLLC (the “District’s Attorney”); and Dane Turner, a representative of Best Trash. [\*Remote Attendees]

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**OPERATOR’S REPORT**

Mr. Turner presented the new Consumer Price Index (“CPI”) rate of \$25.99 effective August 2024. He then noted that Best Trash had picked up eight (8) truckloads of storm debris in the District. Director Roundy pointed out that Harris County had picked up tree debris the day before Best Trash had come to the District and inquired why they were only picking up trash cans. Mr. Turner stated that Best Trash should have been picking up grass clippings but that the protocol was to pick up regular trash, not debris from the storm. He further noted that Best Trash may have a communication sent out to their clients with more information regarding the pickups during storm events. A lengthy discussion ensued regarding communication, collection priority, contract amendments, and charging the CPI to residents. After the discussion, Director Covart motioned to approve the new CPI of \$25.99 and to exclude the cost for residents. Director Hood seconded the motion, which passed unanimously.

**MINUTES FOR PRIOR BOARD MEETINGS**

The Board considered the approval of the regular meeting minutes of July 19, 2024. After no discussion, Director Hood motioned to approve the regular meeting minutes from July 19, 2024. Director Covart seconded the motion, which passed unanimously.

### **BOOKKEEPER'S REPORT**

Mr. LaConti presented the Bookkeeper's Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit "A"**. After some discussion, Director Hood motioned to approve the Bookkeeper's Report and authorize payment of invoices. Director Covart seconded the motion, which passed unanimously.

Mr. Arce temporarily exited the meeting.

### **TAX ASSESSOR'S REPORT**

Ms. Caudle presented the Tax Assessor's Report; a copy is attached as **Exhibit "B"**, noting that the certified rolls should be available by the end of August. After some discussion, Director Covart motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Hood seconded the motion, which passed unanimously.

Mr. Arce re-entered the meeting during the report.

### **ENGINEER'S REPORT**

Ms. Fields reviewed the Engineer's Report; a copy is attached as **Exhibit "C"**, and provided updates on the following:

(1) **Wastewater Treatment Plant Generator Replacement**, noting the District's Engineer has resubmitted plans to the governmental agencies, received approval from Harris County Flood Control District, and is preparing to advertise.

(2) **Water Plant Motor Control Center ("MCC") Replacement**, noting that design is underway for the MCC replacement project.

After some discussion, Director Roundy motioned to approve the Engineer's Report. Director Hood seconded the motion, which passed unanimously.

### **OPERATOR'S REPORT CONTINUED**

Mr. Maas presented the Operator's Report; a copy is attached as **Exhibit "D"**, and addressed some residents' issues with brown water. A discussion ensued regarding possible damage to the District's well liner, motor failure, and the status of well designs. Mr. Maas noted that the District's Operator will present an amendment to their agreement at the next meeting.

### **LAKEVIEW PARK MATTERS**

Mr. Arce inquired if the Summerwood Community Association (“Summerwood”) had discussed Phase 2 for Lakeview Park. Director Covart noted that Summerwood had given verbal confirmation for the District to begin presenting ideas for Phase 2. Mr. Arce suggested inviting a board member from Summerwood to attend the next meeting.

### SUMMERWOOD MATTERS

Director Dobbs mentioned that National Night Out will be held on October 1, 2024, and inquired what the Board would like to contribute to the event. After some discussion, the Board concurred for Director Dobbs to discuss what Summerwood needs for the event.

### SECURITY MATTERS

Mr. Roach presented the new security agreement, noting a \$5,000 increase per deputy. Director Covart noted that he has talked with the joint districts, who agree with only having four (4) deputies. After some discussion, Director Roundy motioned to approve the security agreement with the terms of only having four (4) deputies. Director Covart seconded the motion, which passed unanimously.

### COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit “E”.

### ATTORNEY’S REPORT

There was nothing new to report.

### \*EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.

The Board did not enter into executive session.

### PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on September 13, 2024, at 12:00 p.m. at the District Attorney’s office. After no further discussion, Director Roundy motioned to adjourn the meeting. Director Hood seconded the motion, which passed unanimously.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Approved this 13<sup>th</sup> day of September 2024.

/Christopher D. Roundy  
Secretary, Board of Directors

(SÉAL)



### LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report